

**THE CONSTITUTION OF ST. PETER'S COLLEGE TORORO OLD BOYS' ASSOCIATION (SPECTOBA )**

**TITLE** : THE CONSTITUTION OF ST. PETER'S COLLEGE, TORORO OLD BOY'S ASSOCIATION

**DEFINITION** : This instrument may be cited as THE CONSTITUTION OF THE ST. PETER'S COLLEGE TORORO OLD BOYS' ASSOCIATION.

**ST. PETER'S COLLEGE TORORO OLD BOYS' ASSOCIATION**

The St. Peter's College Tororo Old Boys' Association herein after referred to as SPECTOBA is an organ for integrating of Tororo College Old Students.

**PREAMBLE** : We the people gathered here and the undersigned, mindful that unity is strength and motivated by the desire and need to promote unity of members and the development of the College, DO HEREBY resolve to form Old Boys' Association (SPECTOBA).

**ARTICLE 1:** NAME; The Body shall be known as ST. PETER'S COLLEGE TORORO OLD BOYS' ASSOCIATION. (SPECTOBA).

**ARTICLE 11:** NATURE; SPECTOBA is a voluntary, Non-profit making and Non-political body.

**ARTICLE 111:** AIMS AND OBJECTIVES:  
1. To Promote the Educational well-being of the College  
2. To be a Forum for Unity of Old Boys of St Peter's College, Tororo.  
3. To Monitor, co-ordinate and assist in the activities pertaining to Development of the College.

**ARTICLE IV :** FUNCTIONS:  
1. SPECTOBA shall function as an Advisory organ.

2. SPECTOBA shall facilitate the coming together of members.
3. SPECTOBA shall monitor, co-ordinate and assist in the College Projects and Activities.
4. To co-ordinate Associations activities with those of The Board of Governors and Parents Teachers Association for the Colleges' Development and Welfare.

**ARTICLE V : FUNDS:**

1. The general Fund of SPECTOBA shall be derived , from Subscriptions, Donations and from any other source as shall be Approved by SPECTOBA.
2. All monies received and spent shall be Receipted and Accounted for.
3. SPECTOBA shall keep proper Books Of Accounts.
4. SPECTOBA shall open and keep a Bank Account or Accounts for the safe custody of its Funds.
5. SPECTOBA Cheques and any other Financial Instruments shall bear signatures of the Treasurer and Chairman or General Secretary.
6. Auditors duly Appointed by the Annual General Meeting (A.G.M.) shall audit accounts of SPECTOBA at the end of each Calendar year which shall run from 1<sup>st</sup> January to 31<sup>st</sup> December, of the same year. The Audited Accounts and Report shall be presented to the A.G.M. of SPECTOBA by the Treasurer.
7. SPECTOBA shall make any Financial Regulations as and when Deemed Necessary.

**ARTICLE VI : MEMBERSHIP:**

There shall be two categories of Membership.

1. **Full Membership**; which shall be open to old boys only.
2. **Associate Membership** ; which shall be open to past and present teachers who served in the College , any well-wishers and other stakeholders on payment of Registration Fee and Annual Subscriptions.

**ENTRY** shall be by payment of Registration Fee and Annual Subscriptions as shall be determined from time to time.

**ARTICLE VII : RIGHTS OF FULL MEMBERS:**

Each member shall have the right to ;

1. One Vote. The Chairman shall have a casting vote in addition to his original vote.
2. Participate fully in any of the activities of SPECTOBA.
3. Elect anyone or be elected to any organ(s) of SPECTOBA.

**ARTICLE VIII : OBLIGATION OF ALL MEMBERS:**

Every member is Duty bound to;

1. Co-operate and attend all meetings of SPECTOBA.
2. Abide to the letter and by the Spirit of the Constitution of SPECTOBA.
3. Support the Cause of Tororo College and Decisions of SPECTOBA.
4. Conduct and Express him /herself in a manner befitting SPECTOBA.

**ARTICLE IX : ORGANS OF SPECTOBA:**

There shall be the following organs of SPECTOBA;

1. **THE GENERAL MEETING :**

The Supreme organ of SPECTOBA shall be a General Meeting of all its members which shall be held at least once every calendar year.

2. **NATIONAL EXECUTIVE COMMITTEE :**

There shall be a National Executive committee to run the day-today affairs of SPECTOBA.. The National Executive Committee shall be elected during the Annual General Meeting of SPECTOBA. The Officers shall be;

- (a) Chairman
- (b) Vice Chairman
- (c) General Secretary
- (d) Publicity Secretary
- (e) Treasurer
- (f) National Coordinator

(g) Five Committee members including the current Headmaster of the School.

**3. OTHER COMMITTEES:**

(a) The General Assembly or the Executive Committee shall appoint such sub- committees as and when it is deemed appropriate.

(b) There shall be branches of SPECTOBA established in each Administrative district of Uganda managed by District Coordinators in accordance with the provisions of this Constitution.

(c) There shall be an Advisory Committee of at least five members who shall be senior citizens and will come together at the instance of the Chairman to chart means and ways of how best to execute all manner of SPECTOBA activities.

(d) SPECTOBA branches in Institutions of higher learning shall be deemed districts under this Constitution and the respective Chairpersons shall be Ex-officio members of the National Executive Committee.

(e) External Co-ordination offices shall be opened up, outside Uganda when deemed expedient by the National Executive committee.

**ARTICLE X : FUNCTIONS AND POWERS OF THE NATIONAL EXECUTIVE COMMITTEE.**

The National Executive Committee shall;

(a) Be responsible to SPECTOBA.

(b) Be responsible for the day-today running of SPECTOBA.

(c) Carry out the decisions of SPECTOBA.

(d) Initiate Policies and Submit Proposals to the General Meeting of the association.

(e) Have Powers to deal with Emergency matters; BUT shall report such matters to SPECTOBA in any scheduled meeting of SPECTOBA called for the purpose not later than 30 days after the occurrence of the emergency whichever is earlier.

**ARTICLE XI : THE CHAIR AND VICE CHAIRMAN:**

1. The chairman shall;
  - (a) chair over Executive Committee /General /special /Annual General Meetings of SPECTOBA.
  - (b) Be responsible for calling SPECTOBA meetings.
  - (c) Carry out the resolutions of SPECTOBA.
  - (d) Call for a meeting of the Advisory committee, to seek Counsel and Co-ordinate activities of the National Executive committee and the Advisory Committee.
  
- 2 The Vice Chairman shall;
  - (a) Assist the chairman.
  - (b) Deputize for the Chairman in his absence.

**ARTICLE XII : THE GENERAL AND PUBLICITY SECRETARY:**

1. The General secretary shall;
  - (a) Be the Secretary of SPECTOBA.
  - (b) Be responsible for issuing notice of SPECTOBA meetings in consultation with the chairman.
  - (c) Prepare and Circulate Agenda for all meetings in consultation with the Chairman.
  - (d) Keep a Register of all SPECTOBA property.
  - (e) Keep a Register of Members.
  - (f) Prepare and keep proper Minutes of Meetings.
  - (g) Keep and subject to the decision of the General assembly interpret the Constitution.
  
2. The publicity Secretary shall;
  - (a) Handle all matters relating to Mobilization and Public Relations of SPECTOBA.
  - (b) Assist the General Secretary in respect of duties as set out in (c) above.
  - (c) Disseminate information on SPECTOBA, Portraying the Objects and Visions thereof to bring on board Development Partners for the betterment of St. Peter's college, Tororo.
  - (d) Manage the SPECTOBA Website.

**ARTICLE XIII : THE TREASURER AND NATIONAL COORDINATOR :**

1. The Treasurer shall:

(a) Collect and Receipt Registration fees and Annual Subscriptions.

(b) Receive and Receipt any Money on Account of SPECTOBA.

(C) Prepare and Present SPECTOBA'S Annual Financial Report and Balance Sheet.

(d) Arrange for Annual Audit and Presentation of SPECTOBA Accounts.

(e) Operate a Bank or Bank Accounts.

(f) Be Signatory to all financial transactions of SPECTOBA.

2. The National Coordinator shall:

(a) Coordinate activities of the District Coordinators with that of the National Executive Committee.

(b) Act as Liaison officer between the External coordination offices and other organs of SPECTOBA

(c) Coordinate with Friends and well-wishers of SPECTOBA in order to achieve any designed objectives and or targets by means and methods as shall be agreed upon by the General Assembly and or the National Executive committee.

**ARTICLE XIV : TENURE OF OFFICE :**

1 The national Executive Committee shall be in office for a period of 2 (two) years.

2. An officer may resign on giving 30 days Written Notice to the chairman.

3. The Executive Committee or any Member of the Executive Committee may be removed from Office by a special General Meeting which has to be called if requested for as per **article xi (b)** of the Constitution and any such Post(s) shall be filled immediately.

3. A Member shall be Eligible to Re-election.

**ARTICLE XV : GENERAL MEETINGS :**

There shall be two types of General Meeting

**1. ANNUAL GENERAL MEETINGS**

(a) Shall be held once annually on appropriate dates to be determined by the Executive Committee.

(b) Not later than 3 months after the end of the financial year.

(c) Notice of SPECTOBA annual General Meeting shall be at least 30 days duration.

(d) Notice of A.G.M. shall be sent to members in writing.

(e) The Agenda of the A.G.M. shall include;

- Statement of accounts of SPECTOBA

- The Chairman's Annual reports for the previous year and Election of office bearers, if due, and any other business where Due Notice is given or introduced by the Executive Committee.

**2. SPECIAL MEETINGS:**

(a) May be called by the Executive Committee provided Notice to Members is circulated at least 14 days before the date of the said meeting.

(b) May also be called by at least 30 members of SPECTOBA who shall do so in writing, duly signed by them, to the Secretary. There after the Secretary shall give Notice of such meeting within 14 days from the date of receipt of such a Petition. And such meeting shall be convened within 30 days of receipt of the Petition.

**3. ATTENDANCE AT GENERAL MEETING:**

All members of SPECTOBA shall be required to attend General Meetings.

**4. FUNCTIONS OF ANNUAL GENERAL MEETINGS**

Members attending Annual General Meetings shall

- Receive and consider

(a) Chairman's Report.

(b) Financial Report from Treasurer.

- Consider projects and Plans or Programmes of SPECTOBA.
- Elect office bearers, if due.
- Any other Business Competently introduced prior to or during the Meetings.

### **QUORUM:**

The Quorum for both the General Meetings and Special meetings shall be 30 members.

The Quorum for the Executive Committee and other Committee Meetings Shall be one Third of all the members.

### **ARTICLE XVII : FREQUENCY OF MEETINGS**

1. Executive Committee meetings or of any other Committee shall be Convened at least 4 times each year though they may be called as often as deemed Necessary.

### **ARTICLE XVIII: AMENDMENT OF CONSTITUTION**

1. This constitution may be Amended by the Annual general meeting of SPECTOBA provided that there is a Two-third majority of votes of Members attending in Favour of the proposed Amendment.
2. Notices and Proposals of Amendments shall be Submitted to the General Secretary and to reach him not later than 30 days before the date of the Annual General Meeting.

### **ARTICLE XIX: DISSOLUTION**

SPECTOBA shall stand dissolved only by a Resolution of SPECTOBA to that effect by Two-thirds of paid-up Members.